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AL SALAM ADVOCATES PROFILE

A. OUR MISSION

Our mission is to take a genuine interest in our clients, understand their objectives, and meet or exceed their expectations.

We aim to be a dynamic, client-focused firm oriented towards growth and recognized for excellence in the legal services field by creating measurable value for our clients in the accomplishment of their legal needs through the unique application of innovative, consistent and dependable services.

We embrace the use of technology to help us run our firm and improve the quality of services we provide our clients. Keeping up with tomorrow is as important as being great today.

B. ABOUT AL SALAM ADVOCATES

Al Salam Advocates has been founded since 2006 with the goal of offering sophisticated legal services. Since its establishment, the firm has been listed in the top tier of law firms in the Kingdom of Bahrain and the region.

The scope of our legal practice is broad. The experience, knowledge and resources of our firm, and the values we share, give us all we need to fulfill our commitments to our clients. Al Salam Advocates applies a personalized and professional approach in rendering services to its clients.

At Al Salam Advocates, we are a team of attorneys with extensive experience in diverse areas of law. Al Salam Advocates serves corporations and individuals who need the highest level of legal expertise.



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Al Salam Advocates mission is dedicated to productively providing legal solutions in both the Bahraini and international markets and reinforcing our commitment to our clients by reaching a successful resolution by trial or settlement for all clients we represent.

Al Salam Advocates is committed to helping clients achieve their business strategies and providing outstanding legal services around the world. Our clients depend on the firm to find innovative solutions to complex business issues.

Each member of our team is fully committed to provide our clients with accurate, thorough and cost-effective advice.

Al Salam Advocates advises internationally and domestically; under civil law, common law, and Islamic system; in local and cross-border transactions; on day-to-day operations and on the most challenging deals.

Al Salam Advocates' client base includes local, national and international companies across a broad range of sectors, ranging from emerging businesses to multinationals, as well as public sector entities.

C. AREA OF PRACTICE

Al Salam Advocates offers a full spectrum of legal services. These services are structured into three main business divisions:

- Litigation and dispute resolution services, focusing on litigation and alternative dispute resolution in the form of mediation and arbitration;
- Corporate and commercial legal services, focusing on transactional and regulatory services; and
- Corporate secretary and corporate governance services.



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<u>Litigation & Dispute Resolution Services</u>

Al Salam Advocates' lawyers are skilled in litigation, arbitration, investigations, and ADR and will deploy that experience to help you devise the best strategies.

Al Salam Advocates provides advice and representation to clients on litigation, domestic & international commercial arbitration, mediation, and compliance & regulatory disputes.

Al Salam Advocates handles a wide variety of domestic and international disputes, and its team has extensive experience in commercial and civil litigation in various fields, such as, banking and finance, aviation, construction, insolvency, debt recovery, insurance, corporate and communications.

Al Salam Advocates also handles specialized disputes, including Director, Executive & Employment disputes, administrative & regulatory disputes, intellectual property disputes, criminal litigations ... etc.

Our services also include pre-litigation intervention. Al Salam Advocates works with clients to deliver timely and cost-effective advice developed within the framework of agreed objectives.

For businesses, and in-house legal teams, Al Salam Advocates can assist in the development of strategies to avoid or resolve disputes and can help in investigating the complexities of litigation once a matter has reached court/arbitration.

Corporate & Commercial Services

Al Salam Advocates provides corporate and commercial services. In our corporate/commercial department, the work undertaken is broad in scope covering all aspects of company formation, general corporate matters, drafting and vetting of contracts and agreements, liquidation, bankruptcy, closure, mergers and acquisitions, and takeovers.

Al Salam Advocates has many practice areas under the umbrella of its corporate/commercial services. These include all aspects of banking and finance; Islamic finance; international trade,



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real estate; leasing; intellectual property; labour and employment; aviation; maritime; telecommunication; and insurance.

Our associates are experts in drafting all manner of corporate and commercial legal contracts and agreements.

Al Salam Advocates also provides services to clients looking to trade and operate in the Kingdom of Bahrain who will typically be required to register a legal entity such as a company, a foreign branch, or a representative office.

Our associates can advise on matters relating to starting a business or changing the structure of existing businesses.

Corporate Secretary & Corporate Governance Services

Al Salam Advocates provides corporate secretary and corporate governance services.

Al Salam Advocates has qualified staff that are able to provide clients with the following services under the umbrella of corporate secretary services:

- > Act as board secretary, attend board meetings and record minutes of meetings.
- Prepare share certificates.
- Acting as shares registrar for joint stock companies.
- > Drafting of standard shareholder and directors' resolutions and minutes of meetings.
- Monitoring and ensuring compliance of corporate entities with relevant legal requirements, particularly the Bahrain Commercial Companies Law, the Corporate Governance Code of the Bahrain Ministry of Industry and Commerce and the CBB Rulebook.
- Prepare all documentations required to hold Annual General Assembly Meetings, including the agenda of the meeting, invitations to the meeting, proxies, and the minutes of the meeting.



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In addition, Al Salam Advocates provides both technical and practical support to directors and advice on corporate governance issues that may arise.

Al Salam Advocates' team advice members of the board of directors, the board as a whole and executive management on the full range of corporate governance issues that confront companies, including:

- Board structure and composition.
- Board committees' structure and composition.
- Drafting of board committee charters.
- Evolving trends and best practices for corporate governance, including review, and updating of charters and bylaws.

D. OFFICE LOCATION

Al Salam Advocates is located at Office 122, 9th Floor, Jeera 1 Tower, Seef Area, Kingdom of Bahrain.

For location on map, please click here.

E. OUR VALUES

- We treat one another, our clients and business associates with respect and dignity.
- We will look after our clients' interests as if they were our own.
- We work hard, provide superior legal services on a timely, effective, and efficient basis, and maintain the highest standards of professional integrity.
- We are committed to achieving excellence in all that we do.



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- ➤ We are dedicated in providing personalized services that add value to our clients.
- We work to create an environment that is challenging, inclusive and enjoyable and where team members feel appreciated and valued.
- > We maintain and respect confidentiality.
- We make a commitment to finding a solution or resolution and delivering it in a practical and quality manner.
- We seek alternative ways of viewing or defining problems.
- We are always seeking to find better ways for doing things.
- ➤ We encourage our team members to be leaders and positive role models.
- We have an obligation to communicate. We take the time to talk with one another and to listen. We believe that information is meant to move, and that information moves people.

F. PEOPLE

Our exceptional teams craft and deploy creative legal strategies that are meticulously tailored to every matter, however complex or high-stakes.

Our team comes from different background and nationalities that we consider a strength in our practice enabling us to continually expand the breadth and depth of our services as well as our contacts worldwide. We forge deep partnerships with our clients — helping them face tough challenges with courage and thrive in unprecedented times

Our lawyers are highly credentialed, with extensive government experience in the Kingdom of Bahrain. Their government experience offers a unique and valuable perspective when addressing complex legal issues. This depth of public sector experience strengthens our ability to navigate regulatory landscapes and achieve successful outcomes for our clients.

Our team consists of the following lawyers:



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1. Majed Mejadam – Managing Partner

Email: m.mejadam@alsalamadvocates.com

Tel: +973 77334488, Ext. 4483

Majed is the founding partner of Al Salam Advocates. Prior to founding Al Salam Advocates, Majed had been a lawyer in a number of major law firms in the Kingdom of Bahrain.

Majed has a broad legal background with more than 20 years of experience in litigation, dispute resolutions and arbitration. He has wide experience in all aspects of major litigation and arbitration, handling complex and substantial commercial disputes of a varied nature and often involving multiple jurisdictions. Majed acts for major corporate and financial institutions as well as governmental bodies and international organizations.

Majed also has extensive experience in litigations concerning corporate and commercial law; telecommunication law; intellectual property rights; labour and employment law; family law; and criminal law.

Majed has successfully prosecuted several cases through litigation and/or arbitration.

Credentials

Bachelor of Laws (LLB) degree – University of Beirut, Egypt in 2002.

Admission

- Bahrain Bar since 2002.
- Court of Cassation (the Supreme Court) and the Constitutional Court of Bahrain since 2013.
- Arbitrator in the GCC Commercial Arbitration Centre since 2022.



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2. Ahmed Rahmi – Managing Partner

Email: a.rahmy@alsalamadvocates.com

Tel: +973 77334488, Ext. 4480

Ahmed Rahmi joined Al Salam Advocates in 2013. Prior to joining Al Salam Advocates, Ahmed was the deputy general counsel of Gulf Air. Prior to that, he had been working in the Kingdom of Bahrain with Haya Rashed Al Khalifa Attorneys at Law and Legal Consultants as senior legal counsel and with Gulf Finance House as a legal manager.

Ahmed has a broad legal background with more than 20 years of experience in commercial transactions and litigation. He has combined experience of in-house and law firm practice working with a wide variety of business organizations. Ahmed possesses strong written and verbal skills, combined with excellent research abilities. He places a high premium on providing pre-emptive legal support in both Arabic and English.

Ahmed has extensive experience in corporate and commercial law; Islamic banking and finance; international and domestic commercial arbitration; international dispute resolution; CBB law; labour and employment law; telecommunication law; aviation law; and administrative law.

Ahmed has successfully represented clients in several claims through settlement, litigation and/or ADR. In addition to acting in numerous high-stakes litigation and arbitration claims to interpret and enforce contracts, and in pursuit of tortious claims.

Credentials

- Bachelor of Laws (LLB) degree from Faculty of Law English Section Cairo University, Egypt in 1999.
- Postgraduate Certificate in International Dispute Resolution Queen Mary University of London, United Kingdom in 2009.



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3. Alaa AlQassab – Partner

Email: a.alqassab@alsalamadvocates.com

Tel: +973 77334488, Ext. 4485

Alaa joined Al Salam Advocates in 2014. She became a partner in 2021. Prior to joining Al Salam Advocates, Alaa was Assistant Legal Advisor at Gulf Air. Prior to that, she trained with Abdulrahman Ghunaim Law Office.

Alaa was on secondment for a period of three years at an Islamic Investment Bank serving as the bank's in-house legal counsel and corporate secretary.

Alaa has a broad legal background with more than 15 years of experience in commercial & financial transactions, mergers and acquisitions and corporate restructuring. She has combined experience of in-house and law firm practice working with a wide variety of business organizations.

Also, Alaa has extensive experience in corporate and commercial law; commercial companies law; Islamic financing, CBB law; aviation law; labour and employment law; case management; and international dispute resolution.

She held Board and Company Secretarial positions for a number of clients. Alaa is also a member of the Bahrain Bourse Disciplinary Committee.

<u>Credentials</u>

- Bachelor of Laws (LLB) degree University of Hull, United Kingdom in 2009.
- Postgraduate Diploma in Legal Practice University of Law in Manchester, United Kingdom in 2010.

Admission

Bahrain Bar since 2011.



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• Court of Cassation (the Supreme Court) and the Constitutional Court of Bahrain since 2023.

4. Yahia Mohamed - Senior Associate

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Yahia joined Al Salam Advocates in 2020. Prior to joining Al Salam Advocates and since 2006, Yahia had been legal counsel in a number of major law firms in the Kingdom of Bahrain. Prior to that Yahia was handling the affairs of his own law firm in Cairo, Egypt.

Yahia has a broad legal background with more than 30 years of experience in litigation, dispute resolutions and arbitration. He has wide experience in all aspects of major litigation and arbitration, handling complex and substantial commercial, civil, and administrative law disputes.

Credentials

Bachelor of Laws (LLB) degree – University of Cairo, Egypt in 1985.

<u>Admission</u>

- Egyptian Bar since 1985.
- Court of Cassation (the Supreme Court) and the Constitutional Court of Egypt since 2012.
- International Commercial Arbitration Consultant at the International Arbitration Organization in Egypt.
- International Commercial Arbitration Consultant at the Human Rights Chamber of the Egyptian Bar Association.



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5. Nadia Almahmood - Senior Associate

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Tel: +973 77334488, Ext. 4484

Nadia joined Al Salam Advocates in 2012.

Nadia has a broad legal background with more than 15 years of experience in litigation and dispute resolution. Nadia has experience in dispute resolution; commercial and debt recovery disputes; individual and collective labor disputes; courts' procedures; and case management.

Credentials

Bachelor of Laws (LLB) degree – University of Applied Science, Kingdom of Bahrain in 2010.

Admission

• Bahrain Bar since 2012.

6. <u>Jassim Alatawi – Associate</u>

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Jassim joined Al Salam Advocates in 2019 as a trainee. He became as associate since 2023. Prior to joining Al Salam Advocates, Jassim was working in the HR Department at Bahrain National Guards.

Jassim has a legal background in civil and commercial litigation; courts' procedures and case management.

Jassim as an excessive experience in criminal proceedings and trials, specially theft and shoplifting cases.



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Credentials

Bachelor of Laws (LLB) degree – University of Applied Science, Kingdom of Bahrain in 2017.

<u>Admission</u>

• Bahrain Bar since 2019.

7. Ahmed Mohamed – Junior Associate

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Tel: +973 77334488, Ext. 4482

Ahmed joined Al Salam Advocates in 2024. Prior to joining Al Salam Advocates, Ahmed was working with Zubi' & Partners and has practiced as an advocate in Egypt with El-Borai & Partners.

Ahmed has a legal background in corporate and commercial advisory matters, transactions, litigation, criminal complaints, courts' procedures, and case management.

Credentials

- Bachelor of Laws (LLB) degree from Faculty of Law English Section Cairo University, Egypt in 2020.
- Master of Laws (LLM) in International Commercial Law University of Birmingham, United Kingdom in 2022.

<u>Admission</u>

• Egypt Bar since 2020.



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G. OUR CLIENTELE

Al Salam Advocates represents both domestic and international organizations from various industries, such as banking, aviation, telecommunication, real estate, retail trading and industrial entities. Our major clients are:

- > Ahli United Bank.
- Al Shaya Group.
- Bahrain Airport Services (BAS).
- > Baytik Bahrain Real Estate.
- Gulf Aluminium Rolling Mill (GARMCO).
- > Ibdar Capital.
- Kuwait Finance House Kuwait.
- Nasco Insurance Group.
- > National Bank of Kuwait.
- > Sayacorp.
- > Silah Gulf.
- > STC Bahrain.
- > STC Saudi Arabia.

For further information about Al Salam Advocates, please contact us by email at info@alsalamadvocates.com or by phone on +973 77334488 or visit our website www.alsalamadvocates.com.

Al Salam Advocates
Attorneys at Law & Legal Consultants